

HANDBOOK FOR GRADUATE STUDENTS IN MUSICOLOGY

(Revised August 2014)

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A. General Information

1. Admissions

Students must fulfill all admission requirements specified on the [UNT College of Music Admissions Website](#).

2. Entrance Exams and Transcript Evaluations

All incoming graduate students must take the Graduate Placement Examinations in Music History and Music Theory during orientation week of their first semester. Certain exceptions apply. [Click here for more information](#). For the GPE in music history, all students in musicology take the master's test regardless of the degree they seek.

Under certain circumstances, incoming master's students (but not doctoral students) who fail the GPE in Music History and/or Theory may retake it. For more information, consult the [Petition to Retake the GPE](#).

Transcript evaluations are conducted by the area coordinator of Music History, who evaluates applicant's prior college transcripts; coursework deficiencies found in the transcripts will be communicated to the applicant through email.

Students must enroll in remedial coursework (i.e. deficiency courses) assigned on the basis of the GPE or the transcript evaluation in the first semester in which these courses are available. Deficiency courses may not be counted toward the degree plan or as electives.

3. Assistantships, Fellowships, and Other Financial Aid Opportunities

Teaching Assistantships may be available to students depending on the needs of the Music History Area. Usually, assistantships are offered at the time of admission, as part of financial aid packets. Additionally, students interested in applying for one of these awards should communicate with the coordinator of the music history area.

For doctoral students only, a limited number of Teaching Fellowships are also available on a competitive basis. In order to be eligible for these fellowships, students must have finalized their coursework and passed their comprehensive examinations. Students awarded assistantships or fellowships must be in good standing and make satisfactory progress on their degree plan.

Duration of Awards

Under normal circumstances, master's students are eligible for up to two years of funding from teaching assistantships or fellowships from the Division. Doctoral students are eligible for up to five years of funding from teaching assistantships or fellowships from the Division. The years of funding that master's students receive at UNT are counted toward the five-year limit if they continue working as doctoral students in this university. In some cases, and if awards are available, it might be possible for students to be awarded additional years of support. Interested students should contact the coordinator for music history.

Toulouse School Fellowships

Funding opportunities available through the Toulouse Graduate School include the Robert B. Toulouse Fellowship (RBTF) and McNair Scholars Fellowship (doctoral students only), Thesis and Dissertation Fellowships (students at the writing stage of their theses or dissertations), and a limited number of Graduate Assistantship Tuition Scholarships (GATS) for students who already hold an assistantship. Additionally, Academic Achievement Scholarships (also from the Toulouse School) provide \$ 1,000 stipends for first- and second-year students to be able to pay tuition at in-state rates.

[Click here for information on these awards](#)

[Click here for a list of FAQ on the same awards](#)

[Click here for other grant, scholarship, and fellowship opportunities](#)

[Graduate life at UNT: information from the Toulouse Graduate School](#)

4. Faculty Mentor and Degree Plan

The coordinator of music history will assign a faculty mentor to each student admitted to the graduate programs in the area. This mentor will assist the student in choosing courses and in planning a concrete way to fulfill degree requirements.

Students should consult with their mentors or major professor as they prepare a tentative plan to meet the degree requirements. The student must submit this degree plan, approved by the faculty mentor, to the Office of Graduate Studies by the completion of twelve hours of study (usually at the end of the student's first year). All changes to the degree plan must be submitted in writing on the [Graduate Degree Plan Change form](#), approved by the faculty mentor or major professor and the Director of Graduate Studies, and filed with the Office of Graduate Studies.

Degree requirements are determined by the Graduate Catalog in force at the time the degree plan is approved by the Dean of the Graduate School. Degree plans may not be filed in the term/semester a student plans to graduate.

5. Additional Information

Music History and Theory Lecture Series

Each graduate student with a declared major in musicology or ethnomusicology is expected to attend all lectures presented in the Division of Music History, Theory, and Ethnomusicology Lecture Series during each long semester of full-time enrollment (9 hours).

Evidence of Satisfactory Progress

Students must maintain a minimum overall B average and must have no grade lower than B in courses in the major field. Students not meeting this standard will be placed on probation. Students not fulfilling the conditions of probation may be dismissed from the program.

GAMuT: The Graduate Association of Musicologists and Theorists

All students in the Division are encouraged to attend regularly scheduled meetings and events of [GAMuT, the Graduate Association of Musicologists and Theorists](#). These events are open to the public.

6. Important Contacts

[Dr. Margaret Notley](#), Coordinator of Music History, (940) 565-3751

[Dr. Frank Heidlberger](#), Chair, Division of Music History, Theory, and Ethnomusicology, (940) 369-7542

[Sebastian Zaberca](#), Administrative Assistant, Division of Music History, Theory, and Ethnomusicology, (940) 565-8724

[Dr. Benjamin Brand](#), Director of Graduate Studies

[Dr. Nicholas Williams](#), Associate Director of Graduate Studies

[Dr. Colleen Conlon](#), Graduate Academic Advisor, (940) 565-2930

[Kelly Santa Maria](#), Assistant to the Director, (940) 565-3721

[Becky Hughes](#), Assistant to the Dean: Admissions and Scholarship Services, (940) 369-7771

[Becky King](#), International Liaison, (940) 369-7545

B. Master's of Arts Degree with a Concentration in Musicology

The Master of Arts with a major in music and a concentration in musicology is a 35-hour degree with thesis, including a common core (15 hours), specific requirements (20 hours) and additional requirements.

1. Common Core (15 hours)

MUMH 5010 - Introduction to Research in Music (3 hours)

MUGC 5950 - Master's Thesis (6 hours)

3 hours selected from:

MUTH 5355 - Analytical Techniques I (Ars Antiqua–1700)

MUTH 5360 - Analytical Techniques II (1700–1900)

MUTH 5370 - Analytical Techniques III (Post 1900)

3 hours selected from:

MUCP 5080 - Composition Seminar

MUET 5030 - Music Cultures of the World

MUMH 5711 - Seminar in Musicology

MUTH 5680 - Proseminar in Music Theory

2. Requirements Specific to the Concentration in Musicology (20 hours)

MUMH 5020 - Introduction to Musicology (3 hours)

MUEN 5530 - Early Music Ensembles (or other ensemble; see below) (2 hours)

9 hours selected from:

MUMH 5110 - History of Opera (3 hours)

MUMH 5331 - Western Music History, 750–1400 (3 hours)

MUMH 5332 - Western Music History, 1400–1600 (3 hours)

MUMH 5333 - Western Music History, 1600–1700 (3 hours)

MUMH 5341 - Western Music History, 1700–1800 (3 hours)

MUMH 5342 - Western Music History, 1800–1900 (3 hours)

MUMH 5343 - Western Music History, 1900 to the Present (3 hours)

MUMH 5430 - Music in Latin America (3 hours)

MUMH 5440 - Music in the United States (3 hours)

and others with the permission of the coordinator for the music history area

6 hours selected from:

MUED 6580 - College Teaching of Music Courses (3 hours)

MUET 5030 - Music Cultures of the World (3 hours) or

MUET 5220 - Ethnomusicology Field and Research Methods (3 hours)

MUTH 5355 - Analytical Techniques I (Ars Antiqua–1700) (3 hours) or

MUTH 5370 - Analytical Techniques III (Post 1900) (3 hours)

MUCP 5180 - Secondary Composition (3 hours)

3. Additional requirements***Language requirement***

Before applying for graduation in this degree, the student must pass an examination testing reading knowledge of one major Western European language other than English. This test is administered by the musicology faculty once every semester. In order to take this test, students should contact the coordinator of music history.

Thesis Phase

Around the finalization of course work, the student will officially request a member from the musicology area to serve as major professor, register for thesis hours with that professor, and put together an advisory committee. The student must fill in the [Designation of Advisory Committee form](#), seek the appropriate signatures, and file it with the Office of Graduate Studies. This committee will oversee the writing of the student's thesis. This committee is typically comprised of three faculty members, including the major professor, a representative of the student's minor/related field, and at least one additional member (usually is a second music historian). The composition of the committee could be revised at any time by means of the [same form](#).

In communication with the major professor and the committee, the student will select a thesis topic, write a thesis proposal and submit it to the Graduate Academic Degrees Committee (GADCom) for approval in a timely manner. Specific guidelines for this process are available [on this webpage](#).

Before the degree is granted, the candidate must pass an oral defense of the thesis. This examination will be scheduled after the text has been completed and accepted by the major professor, and before the last day for filing dissertations in the College of Music Graduate Office, as announced in the Academic Calendar. The examination may be taken no more than three times.

A final version of the complete thesis must be placed in the hands of the major professor no less than a month in advance of the oral examination. A reading copy is due in the College of Music Graduate Office two weeks prior to the Toulouse Graduate School submission deadline.

4. Performance Laboratories and Ensembles

Participation in two semesters of laboratory or ensemble is required for all master's degree students. Laboratories include a cappella choir, chamber choir, concert choir, men's chorus, women's chorus, grand chorus, symphony orchestra, wind ensemble, symphonic band, concert band, marching band, jazz labs and accompanying.

Ensembles available for graduate student participation include opera theater, collegium musicum, chamber orchestra, wind ensemble, brass choir, trumpet choir, horn choir, trombone choir, tuba-euphonium ensemble, flute choir, percussion ensemble, steel drum band, marimba ensemble, African ensemble, Gamelan ensemble, electric and acoustic guitar ensembles, NOVA ensemble, and smaller string, woodwind, brass, harp and jazz chamber ensembles

Credit (1 semester hour) may be earned by enrolling in

MULB 5171 - Large Ensemble: Choir

MULB 5172 - Large Ensemble: Orchestra

MULB 5173 - Large Ensemble: Band

MULB 5174 - Large Ensemble: Jazz Lab Band

MULB 5175 - Large Ensemble: Accompanying

B. Master's of Arts Degree with Emphasis on Early Music Performance

Applicants to this program must both turn in all of the requirements for the Master's of Arts Degree with a Concentration in Musicology and schedule an audition at the level of a senior recital of the Bachelor in Music.

The Master of Arts with a Major in Music, a Concentration in Musicology and an Emphasis in Early Music Performance is a 37-hour degree with thesis, including the common core (15 hours, listed above), plus the following additional requirements:

1. Specific Requirements (22 hours)

MUMH 5020 - Introduction to Musicology (3 hours)

MUMH 5610 - Ornamentation and Improvisation 1500–1800 (3 hours)

MUEN 5530 - Early Music Ensembles (2 hours)

MUAC 5532 - Early Instruments (4 hours, or 2 semesters at concentration level)

MUAG 5701 - Master's Recital (1 hour)

9 hours selected from:

MUMH 5331 - Western Music History, 750–1400 (3 hours)

MUMH 5332 - Western Music History, 1400–1600 (3 hours)

MUMH 5333 - Western Music History, 1600–1700 (3 hours)

MUMH 5341 - Western Music History, 1700–1800 (3 hours)

MUMH 5342 - Western Music History, 1800–1900 (3 hours)

MUMH 5343 - Western Music History, 1900 to the Present (3 hours)

MUMH 5430 - Music in Latin America (3 hours)

MUMH 5440 - Music in the United States (3 hours)

Other courses with permission of the coordinator for the music history area

2. Additional requirements

The **language requirement** is the same as for the MA in musicology stated above.

Thesis

The thesis project (see above for general requirements and tips) includes a required recital, organized around a top, and a related research paper.

D. Doctor of Philosophy Degree with a Major in Music and Concentration in Musicology

The Doctor of Philosophy Degree with a Major in Music and Concentration in Musicology requires a minimum of 90 semester hours beyond the bachelor's degree. Of these 90 hours, at least 60 must be taken at UNT. Thirty hours may be transferred from other institutions with the approval of the coordinator of music history. A master's degree from an accredited institution usually is accepted in lieu of the first 30 hours.

The minimum residence requirement for the doctoral program consists of two consecutive long semesters (fall and the following spring, or spring and the following fall) with a minimum load of 9 hours during each term.

It should be understood that the Doctor of Philosophy degree cannot be earned by routine work alone, regardless of accuracy or amount. The degree will be conferred on the basis of mastery of the field of music as a whole and of proven ability either to plan and carry out an original investigation with distinction.

1. Degree Requirements: Overview

Students in the PhD program must have completed the Master's core requirement (15 hours).

Requirements include a common core (36 hours), requirements specific to the Concentration in Musicology (24 hours), and additional requirements.

2. Common core (36 hours)

6 hours selected from:

MUMH 6000 - Notation of Polyphonic Music, 1200–1500 (3 hours)

MUMH 6720 - Medieval Music (3 hours)

MUMH 6730 - Renaissance Music (3 hours)

MUMH 6740 - Baroque Music (3 hours)

MUMH 6750 - Classical Music (3 hours)

MUMH 6760 - Music of the Romantic Era (3 hours)

MUMH 6770 - Music of the Twentieth Century (3 hours)

MUMH 6080 - Chamber Music (3 hours)

MUMH 6160 - Major Composers (3 hours)

Elective (3 hours)

MUMH 5711 - Seminar in Musicology (3 hours)

MUGC 6950 - Doctoral Dissertation (12 hours)

Related field, 12 hours

3. Requirements Specific to the Concentration in Musicology (24 hours)

MUMH 5711 - Seminar in Musicology, for the second time (3 hours)

18 hours selected from:

MUMH 6000 - Notation of Polyphonic Music, 1200–1500 (3 hours)

MUMH 6720 - Medieval Music (3 hours)

MUMH 6730 - Renaissance Music (3 hours)

MUMH 6740 - Baroque Music (3 hours)

MUMH 6750 - Classical Music (3 hours)

MUMH 6760 - Music of the Romantic Era (3 hours)

MUMH 6770 - Music of the Twentieth Century (3 hours)

MUMH 6080 - Chamber Music (3 hours)

MUMH 6160 - Major Composers (3 hours)

MUTH 6660 - History of Music Theory (3 hours)

MUTH 6670 - History of Music Theory (3 hours)

3 hours selected from:

MUEN 5530 - Early Music Ensembles

Other ensembles could be substituted for early music, upon petition to the coordinator of music history.

4. Additional Requirements

Entrance Deficiencies: Additional rules

Deficiencies for doctoral students should not exceed 6 hours of music history and 3 hours of music theory. A grade of B or better must be earned in each undergraduate or graduate course assigned as a deficiency.

Introduction to research

Entering PhD students must have passed an introductory course to music research at the master's level equivalent to MUMH 5010 (Introduction to Research in Music). Otherwise, the student will be required to take this class no later than the second semester of graduate work. Hours earned do not count toward the degree.

Qualifying examinations

Each doctoral student is required to pass qualifying examinations in his or her major field and is also required to pass qualifying examinations in a related field.

[Click here for detailed information on the qualifying examination in music history](#)

Proficiencies

Students must demonstrate three sets of proficiencies: languages, research, and related (or minor) field.

Information about all proficiencies [is available here](#) (under “Proficiencies”).

Related Field or Minor Field

The related field (within the College of Music) or minor field (a course of study outside the College of Music) must comprise at least 12 credit hours of study. The course of study and method of evaluation for the related or minor field will be determined by the faculty in that area. If degree credit is to be given for applied music, the student must pass the master's-level entrance audition in performance prior to enrollment for these credit hours. The student who does not pass or take the audition may study applied music, but this credit will not count toward the 60 hours required for the degree.

Dissertation Phase

The culmination of the doctoral work is a dissertation of appropriate scope, quality and originality. After passing the qualifying exams and demonstrating the required proficiencies, students will start working on their dissertation proposals while finishing course work. Once they have finished course work, students will be admitted to candidacy.

The student will officially request a member from the musicology area to serve as major professor, register for one semester of dissertation hours with that professor, and put together a dissertation committee. The student must fill in the [Designation of Advisory Committee form](#), seek the appropriate signatures, and file it with the Office of Graduate Studies. This committee will oversee the writing of the student's dissertation. This committee is comprised of three to five faculty members, including the major professor, a representative of the student's

minor/related field, and at least one additional member (usually a second music historian). The composition of the committee could be revised at any time by means of the [same form](#).

In communication with the major professor and the committee, the student will select a dissertation topic, write a dissertation proposal and submit it to the Graduate Academic Degrees Committee (GADCom) for approval. Specific guidelines for this process are available [on this webpage](#).

If it is deemed necessary, the student may be required to define a broader area of study that sufficiently contextualizes the topic. In this case, the student will compile a bibliography on the broader area and schedule a one-hour oral exam. The student's committee will oversee the exam, during which the student will answer questions on the literature in his/her area as represented by the bibliography.

Upon admission to candidacy, the student must maintain continuous dissertation enrollment (MUGC 6950) each long semester until the dissertation has been completed and accepted by the Dean of the Graduate School. Registration in at least one summer session is required if the student is using university facilities and/or faculty time during that summer session.

Before the degree is granted, the candidate must pass an oral defense of the dissertation. This examination will be scheduled after the text has been completed and accepted by the major professor and before the last day for filing dissertations in the College of Music Graduate Office, as announced in the Academic Calendar. The examination may be taken no more than three times.

A final version of the complete dissertation must be placed in the hands of the major professor no less than a month in advance of the oral examination. A reading copy is due in the College of Music Graduate Office two weeks prior to the Toulouse Graduate School submission deadline.