

Final Milestones to Graduation
Fall, 2016
Doctor of Musical Arts Degree

Apply to graduate to the Toulouse Graduate School online in your student center at my.unt.edu before September 9, 2016. Below are important deadlines to observe as you finish the last milestones to complete your degree. Remember: all materials are due to the College of Music Graduate Studies Office **2 weeks in advance** of the Toulouse Graduate School deadlines.



College of Music

Final Defense Form

When you apply to graduate, the final defense form is sent from the Toulouse Graduate School to the Graduate Studies Office. The Graduate Studies Office sends the final defense form to the major professor prior to the final recital and oral exam.

MUGC 6954 Final Lecture Recital/Final Lecture with Thesis/Thesis Form

The MUGC 6954 form is located in the DMA Handbook under "Dissertation Recitals." Fill out the form, get committee signatures, and reserve a date, time and location in music.unt.edu/roomview three weeks prior to the proposed date. Also schedule your oral defense with your committee members.

December Graduation Deadline is October 21: Oral Defense Form and Doctoral Document (i.e. critical essay, thesis, or dissertation due in the Graduate Studies Office (2 weeks in advance of TGS deadline)

The major professor and other committee members must sign and submit the oral defense form to the Graduate Studies Office. The student must submit an electronic copy of the final document to music.grad@unt.edu as prescribed at www.graduate.music.unt.edu/policies-procedures-forms. You will be contacted via email by the College of Music Graduate Studies Office when your document has been approved by the Director of Graduate Studies and the College of Music Dean. After you have made any necessary edits, submit the final version of your document to the Toulouse Graduate Reader. **Documents will only be accepted electronically.**

May "Rollover" Graduation Deadlines
Nov 23: see October 21 materials due to the Graduate Studies Office

If you have applied to graduate, you may qualify for the "rollover" deadline with Toulouse.



Toulouse Graduate School

September 9: Graduation Application Deadline

For information on how to apply for graduation go to <http://tsgs.unt.edu/new-current-students/graduation-information>.

You need to confirm an approved degree plan is on file at the Toulouse Graduate School. You were mailed or emailed your approved degree plan with the signature of the Graduate School Dean; you **do not** need to submit a copy when you apply to graduate. The Graduate Studies Office is not responsible for supplying a copy of your degree plan or committee form.

December Graduation Document Deadline is November 4: Final Document is due to the Toulouse Graduate Reader

You will be contacted via email by the College of Music Graduate Studies office when your document has been approved by the Director of Graduate Studies and the College of Music Dean. After you have made any necessary edits, submit the final version of your document to the Toulouse Graduate Reader. **Documents will only be accepted electronically.** For information about electronic document submission requirements go to <http://tsgs.unt.edu/new-current-students/theses-and-dissertations>.

May "Rollover" Graduation Deadlines
December 9: see November 4 materials due to the Toulouse Graduate School

If you have applied to graduate, you may qualify for the "rollover" deadline with Toulouse.